

SOUTH CENTRAL AMBULANCE SERVICE NHS FOUNDATION TRUST

Person Specification – Emergency Care Assistant

Specification	Criteria	Method of Assessment
Qualifications and Training	<p><u>Essential</u></p> <ul style="list-style-type: none"> • Full UK manual Driving Licence and C1 (provisional accepted at the time of application – must have ‘full’ C1 prior to starting in position if successful). • 3 GCSEs at grade C (4) or above including English and Maths, or equivalent qualification. Functional and Key Skills level 2* will also be accepted. <p>Applicants who can demonstrate relevant experience equivalent to this level of qualification, particularly where this is combined with experience in a similar healthcare or caring role, may also be considered e.g. Police Officer, Firefighter or Dental Nurse.</p> <p><i>*Key Skills Level 2 - not all Universities accept Key Skills as an equivalent, therefore please bear this in mind when applying for other roles within the Trust.</i></p> <p><u>Desirable</u></p> <ul style="list-style-type: none"> • First Aid Certificate – completed within the last 2 years. • Evidence of self-development CPD / Portfolio. 	<p>Application</p> <p>Application</p> <p>Application</p> <p>Application / Interview</p>

<p>Knowledge and Experience</p>	<p><u>Essential</u></p> <ul style="list-style-type: none"> • Previous experience of working in a customer care role. • Highway Code. • Awareness of equality and diversity in the working environment and surrounding community. <p><u>Desirable</u></p> <ul style="list-style-type: none"> • Previous experience of working with patients. • Previous shift working experience. • Previous NHS experience. 	<p>Application / Interview</p> <p>Application</p> <p>Interview</p> <p>Application</p> <p>Application</p> <p>Application</p>
<p>Skills and Aptitudes</p>	<p><u>Essential</u></p> <ul style="list-style-type: none"> • Ability to communicate effectively: aurally, orally, and in writing. • Ability to use communication and computerised systems e.g. mobile phones, online systems, and email. • Experience of working in a team environment. • Ability to make decisions. • Ability to manage workload and respond to changing workload. 	<p>Application / Interview</p> <p>Application</p> <p>Application</p> <p>Application / Interview</p> <p>Interview</p>

	<ul style="list-style-type: none"> • Ability to take responsibility for self and others. • Ability to remain calm while working under pressure. • Ability to work within a Team environment and alone. • Ability to effectively manage / cope with a wide spectrum of individuals in various circumstances. • Customer Service / People Skills. • Ability to deal with patients in a caring and compassionate manner. • Ability to demonstrate safe manual handling skills to the level required for the job role. 	<p>Interview</p> <p>Interview</p> <p>Application / Interview</p> <p>Interview</p> <p>Application / Interview</p> <p>Application / Interview</p> <p>Assessment</p>
Physical Requirements	<p><u>Essential</u></p> <ul style="list-style-type: none"> • Physically fit to undertake all aspects of a patient facing role including the ability to use all aspects of patient moving equipment. <p><u>Desirable</u></p> <ul style="list-style-type: none"> • Previous manual handling experience in a professional capacity 	<p>Assessment</p> <p>Application</p>

Special Requirements	<p><u>Essential</u></p> <ul style="list-style-type: none"> • DBS check required (enhanced). • DVLC C1 Age Restriction (i.e. Minimum Applicant Age is 18) • Flexible approach to work and shift work. • Good work performance record. • We will consider applications who have up to 3 points dependant on the nature of the offence. The Trust motor insurers would not entertain inclusion of any applicants who have had their driving licence removed following a Dangerous Driving or Drink or Drugs offence for a minimum period of 5 years from when their licence is reinstated. Each case would need to be passed to Trust brokers / insurers in order for the individual circumstances to be taken into account. <i>Within the latest amendment to the Road Traffic Regulation Act 1984 s. 89(1), Magistrates now have the power to issue a SHORT DISCRETIONARY DISQUALIFICATION (SDD) (driving licence ban) for events of speeding that are considered to have been above the pre-set guidelines for sentencing within the Magistrates guidelines. In regard to the SCAS recruitment process, any applicants that have received a short ban of this type would NOT be eligible to have their application progressed until the ban was completely free from their licence (3 years after the conviction).</i> 	<p>Pre-employment check</p> <p>Application</p> <p>Application</p> <p>References</p> <p>Application</p>
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ASSESSMENT METHOD: APPLICATION FORM, ASSESSMENT (before offer), INTERVIEW, PRE-EMPLOYMENT CHECKS, TEST

All candidates will be subject to OH clearance and also DBS and professional registration checks where applicable and any other requirements for employment in the NHS in line with national guidance.