

SOUTH CENTRAL AMBULANCE SERVICE NHS FOUNDATION TRUST

Person Specification – PTS Ambulance Care Assistant

Specification	Criteria	Method of Assessment
Qualifications and Training	<p><u>Essential</u></p> <ul style="list-style-type: none">• Full manual UK driving licence with no more than 3 points for speeding (any offence relating to drink/drugs on the licence will be rejected)¹.• GCSE at grade C (4) or above including English OR Maths, or equivalent qualification. Functional and Key Skills level 2* will also be accepted or demonstrable experience <p><u>Desirable</u></p> <ul style="list-style-type: none">• Evidence of self-development CPD / Portfolio	<p>Application</p> <p>Application</p> <p>Application</p>

<p>Knowledge and Experience</p>	<p><u>Essential</u></p> <ul style="list-style-type: none"> • Previous customer service experience • Highway Code • Awareness of equality and diversity in the working environment and the surrounding community <p><u>Desirable</u></p> <ul style="list-style-type: none"> • Previous patient care experience. • Previous shift working experience • Previous NHS experience • Basic knowledge of human anatomy and physiology (e.g. Biology Qualification) • Geographical knowledge of operational area (Hampshire; Eastleigh, Basingstoke, Portsmouth and MK) • Demonstrable experience as an ACA 	<p>Application/Interview Application Interview</p> <p>Application/Interview Application/Interview Application/Interview Application Interview</p>
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<p>Skills and Aptitudes</p>	<p><u>Essential</u></p> <ul style="list-style-type: none"> • Ability to communicate effectively: aurally, orally and in writing • Ability to undertake risk assessment for the administration of medical gasses • Ability to use communication and computerised systems • Ability to make decisions • Ability to manage workload and respond to changing workload. • Ability to take responsibility • Ability to remain calm while working under pressure • Ability to work within a Team environment and alone. • Ability to effectively manage / cope with a wide spectrum of individuals in various circumstances. • Customer Service / People Skills • Excellent vehicle driving skills - the ability to demonstrate appropriate driving experience • Basic Map reading Skills • Ability to work autonomously and make decisions dependant on skills and experience 	<p>Application/Interview Application</p> <p>Interview</p> <p>Interview Interview Interview Interview Interview</p> <p>Interview</p> <p>Interview Test</p> <p>Test Application/Interview</p>
<p>Physical Requirements</p>	<p><u>Essential</u></p> <ul style="list-style-type: none"> • Physically fit to undertake all aspects of a patient-facing role including the ability to use all aspects of patient moving equipment. • Manual handling i.e. lifting, lowering, pushing and pulling patients who are not able to assist themselves. • To lift and carry the shared weight of (a minimum) of 8st (50.8kg) between 2 people. <p><u>Desirable</u></p> <ul style="list-style-type: none"> • Previous manual handling experience in a professional capacity 	<p>Test</p> <p>Application/Interview</p> <p>Application/Interview</p> <p>Application/Interview</p>

<p>Special Requirements</p>	<p>Essential</p> <ul style="list-style-type: none"> • DBS check required (enhanced). • Flexible approach to work and shift work. • Good work performance record. • We will consider applications who have up to 3 points dependant on the nature of the offence. The Trust motor insurers would not entertain inclusion of any applicants who have had their driving licence removed following a Dangerous Driving or Drink or Drugs offence for a minimum period of 5 years from when their licence is reinstated. Each case would need to be passed to Trust brokers / insurers in order for the individual circumstances to be taken into account. <i>Within the latest amendment to the Road Traffic Regulation Act 1984 s. 89(1), Magistrates now have the power to issue a SHORT DISCRETIONARY DISQUALIFICATION (SDD) (driving licence ban) for events of speeding that are considered to have been above the pre-set guidelines for sentencing within the Magistrates guidelines. In regard to the SCAS recruitment process, any applicants that have received a short ban of this type would NOT be eligible to have their application progressed until the ban was completely free from their licence (3 years after the conviction).</i> 	<p>Pre-employment check</p> <p>Application</p> <p>Application</p> <p>Application</p>
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ASSESSMENT METHOD: **A** = APPLICATION FORM **P** = PRESENTATION **I** = INTERVIEW
T = TEST

All candidates will be subject to OH clearance and also DBS and professional registration checks where applicable and any other requirements for employment in the NHS in line with national guidance.